

# *The Iowa Council on Homelessness*

## **DRAFT AGENDA**

Friday, November 20, 2015

10:00 AM - Noon

Originating from the Iowa Finance Authority (Presentation Room),

2015 Grand Avenue, Des Moines, Iowa 50312

See website for available ICN locations (2015 Council Agenda & Minutes):

<http://www.iowafinanceauthority.gov/Topics/TopicIowaCouncilOnHomelessness>

Conference Call-In Information (audio only): Call 866-685-1580; Code 515-725-4942

(Meeting materials and minutes also available at same location on website above)

### **Resources** (available online):

- Minutes from the September 2015 ICH meeting
- ICN Locations
- FINAL 2015 CoC Consolidated Application—Submitted
- FINAL 2015 CoC Project Priority Listings—Submitted
- FINAL 2015 CoC Planning Project Application—Submitted
- Updated ICH Conflict of Interest Disclosure Statement
- DRAFT Updated ICH Governance Charter
- DRAFT 2015 Letter to the Governor

*Note: At least 19 members are needed to obtain a quorum (36 current members). Iowa Code 16.100A specifies the following: “A majority of the Council constitutes a quorum. Any action taken by the Council must be adopted by the affirmative vote of a majority of its membership.”*

- I. **ICN and Conference Phone Line Etiquette Review** (*Press \*6 to mute your phone line. Press #6 to unmute your phone line if you wish to speak.*)
- II. **Introductions** (ICN sites first, conference phone line second, IFA location last)
- III. **Approval of Agenda** (*Action Item*)
- IV. **Approval of September 18, 2015 Minutes** (*Action Item*)
- V. **Committee/Task Force Reports**
  - **Executive Committee** (*Donna Phillips*)
    - *Meeting schedule: Third Fridays every other month; non-council-meeting months. Last met October 29<sup>th</sup>; next meeting Friday, December 18<sup>th</sup>, 10:00 a.m.*
    - Review membership on the Executive Committee, including policy on alternates.
    - Motion requested to approve: DRAFT Updated ICH Governance Charter: *Action Item*
    - Updated ICH Conflict of Interest Disclosure Statement (approved 10/29/15 by Executive Committee, no action required)
    - Review outcome of project application scoring/ranking appeals for the CoC competition

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- **Nominating Committee** (*Ben Brustkern*)
  - *Meeting schedule: Second Tuesdays every other month; non-council-meeting months.*
  - Applications submitted online here: <https://openup.iowa.gov/>
  - Update on open seats
- **Continuum of Care Committee** (*Tim Wilson, new co-chair*)
  - *Meeting schedule: Second Tuesdays every other month, 10:30 a.m.; non-council-meeting months. Next meeting TBD*
  - Review items submitted for the 2015 CoC competition
  - Review competition process
  - Next steps for CoC planning
- **Coordinated Entry** (*David Hagen or Carrie Dunnwald*)
  - *Meeting schedule: Third Mondays every month*
  - Update
- **Research and Analysis Committee** (*David Hagen*)
  - *Meeting schedule: Second Tuesdays of the month, 9 a.m. Next meeting: TBD*
  - Update
- **Policy & Planning** (*Crissy Canganelli/Tony Timm*)
  - *Meeting schedule: TBD*
  - Update on Functional Zero Veterans Homelessness Initiative
  - Iowa Quality Standards Phase III. Update and next steps
- **Public Awareness Committee** (*Stefanie Munsterman-Robinson*)
  - *Meeting schedule: Second Thursdays every month, 1:30 p.m. (?)*
  - Motion requested: 2015 DRAFT Letter to the Governor (*Action Item*)
  - Update on 2016 Day on the Hill
  - Motion requested: Change ICH meeting from March 18, 2016, to March 29, 2016, to coincide with 2016 Day on the Hill
- VI. **Homeless Management Information System (HMIS) Report** (*Institute for Community Alliances*)
  - Planning for the January Point in Time Count
  - Planning for the January Housing Inventory Chart
- VII. **Other Reports/Items**
  - Update on Vets@Home Technical Assistance from HUD (*Heather Harney*)
- VIII. **Iowa Finance Authority Staff Updates** (*Amber Lewis*)
  - 2016 Shelter Assistance Fund awards
- IX. **Lightening Round Updates** (*All members*)

*Note: Agenda items may be taken out of order at the discretion of the Council Chair*

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- X.     **Old Business**
- XI.    **New Business**
- XII.   **Public Comments**
- XIII.  **Next Meeting:** Friday, January 15, 2016, 10:00 a.m., Iowa Finance Authority.
- XIV.   **Adjourn**

*Note: Agenda items may be taken out of order at the discretion of the Council Chair*